

**Sherborne Chamber of Trade & Commerce**

**Minutes of the Executive COT Meeting: 1800 hrs  
Monday 3rd February 2020  
Oliver's, Cheap Street, Sherborne**

**ATTENDANCE:** Jane Wood (Chair), Lauren Ottewill, Taff Martin (Vice Chair), Sue Smith (President), Barnaby Baker, Steve Lee, Lynda Martin, Mo Gherras

**APOLOGIES:** Nick Hunt, Patrick Coll, Keith Bawden, Ian Crichton, Stephen Taylor, Bill Taylor

**1. MATTERS ARISING FROM PREVIOUS MINUTES**

Previous minutes accepted. Sue mentioned that the Summer Festival clashes with the school Commem weekend but we don't feel this is an issue as the festival is for locals

**2. CHAIRMAN'S REPORT**

Sue is stepping down as President after 7 years. JW is happy to stand as President but we need to find a new Chair as well as a couple of new committee members. JW to write press release calling for volunteers

**3. TREASURER'S REPORT**

Natwest account £20,319.81

Paypal account £57.96

**4. MEMBERSHIP**

**LO** 36 debtors to chase. Lost 6 members through retirement and takeover but gained two

**5. MARKETING**

**5.1** Survey results show email is the best way to engage and that networking is the most wanted type of event

**5.2** Hootsuite is now set up and Lauren has started scheduling posts

**6. ACTION GROUP REPORTS**

**6.1 CHRISTMAS**

**TM** has now taken over and will arrange a meeting. **JW** to update manual. We need more volunteers, Orvis have shown an interest

**6.2 POLICE**

Last Shop Watch meeting got cancelled, next one is February 12th. We should now have 4 officers in Sherborne including 2 PCSOs

**6.3 TOURISM FORUM**

Meeting is later this week, will await update

**6.4 ENVIRONMENT**

No report as ST absent

**7. CHAMBER EVENTS**

**7.1** Business Conference – **KB** has lined up some of the speakers, we need to finalise date. **SL** suggests waiting until later in the year to give us time to publicise properly. What do we hope to get out of it? Suggest we have a stand showcasing what we do e.g. Festive Shopping Day as well as promoting membership. Invite other Chambers, ask Steve Bulley (Dorset Chamber) to help promote

**7.2** AGM suggested date June 1st at Digby Memorial Church Hall. **JW** to book and confirm

## **8. MEMBER BENEFITS**

**JW** to chase **PC** for membership cards

## **9. INDIES**

**JW** went to last meeting but it was more of a social. Next meeting is February 11th at Bean Shot. How can we work closer with Indies? Suggest they send someone to our meetings. Market commences in April.

## **10. AGM**

**JW** to confirm who is staying on the committee and book the hall

## **11. AOB**

### **DEFIBS**

**SS** has agreed we will fund one for £100pm, probably to be located on the wall of Waitrose. **SL** to confirm this is ok with landlord.

### **FRIENDS OF YEATMAN**

Have launched a Corporate Friends scheme. £200pm for any business who wishes to support, agreed we would sign up and send an email to members with details of the scheme

### **SCHOOL FUNDRAISER**

**MG** asked if we can sponsor a pancake day in one of the schools for those children whose families cannot afford to do it at home. A long discussion ensued around us needing to be fair to all the schools and ensure all affected children are able to take part. Headteachers need to be approached to see if they can run holiday clubs. **SS** to contact Foodbank to ask if we can help this way.

### **PARKING**

**JW** attended the latest parking meeting following the application for a TRO to put double yellow lines on the narrow part of Cheap Street. There were 8 objections from businesses who need loading bays for their deliveries. These will now be added and the TRO resubmitted which will take six months or so. Businesses need to be made aware of the changes and enforcement officers will need to be on duty to educate drivers and enforce the new rules

### **HON SEC**

Lynda Martin has been proposed as Hon Sec following Rachel's resignation. We have agreed payment of £300pa. Lynda to consider and advise if she wishes to take on the role

**DATE OF NEXT MEETING - MONDAY 2ND MARCH 2020**