

Sherborne Chamber of Trade & Commerce

Minutes of the Executive COT Meeting: 1800 hrs Monday 4th November 2019 Oliver's, Cheap Street, Sherborne

ATTENDANCE: Jane Wood (Chair), Lauren Ottewill, Taff Martin, Nick Hunt, Patrick Coll, Sue Smith (President), Rachel Kilbee (Secretary)

APOLOGIES: Ian Crighton, Keith Bawden, Barnaby Baker, Stephen Taylor, Jeremy Board

1. MATTERS ARISING FROM PREVIOUS MINUTES

Previous minutes accepted

2. CHAIRMAN'S REPORT

Taff Martin steps into Vice-Chairman role. Proposed by **JW**, Seconded by **NH**

3. TREASURER'S REPORT

Natwest account £21,975.55

Paypal account £1597.38 (the balance of which is to be transferred to Natwest - **NH** to ask Amy to do this)

4. MEMBERSHIP

4.1 LO still waiting payment from one debtor.

4.2 Three new members joined: Elementum Gallery, Gryphon Leisure Centre and Susie Watson Designs. **JW** to split members list

5. MARKETING

5.1 In **KB**'s absence this rolls over to next month.

5.2 Networking breakfasts - agreed to let Nigel Reeve organise these.

6. ACTION GROUP REPORTS

6.1 CHRISTMAS

- All under control. Air Cadets unable to volunteer so **TM** will ask his crew to be involved.

6.2 POLICE

Shopwatch meeting on Wed 6th November - **JW** to attend

6.3 TOURISM FORUM

Too many websites trying to do the same thing....A new Sherborne podcast... **TM** to do some research and report back!

6.4 SHERBORNE INDEPENDENT MARKET

JW to speak to Stephen Taylor for the last update. Confusion over the market becoming a 'Community Interest Company'. Trevor Savage says "It must be a CIC in order for the funds to be released". Research shows that no new companies have been registered at Companies House to date. **NH** suggests that the money spent for the initial feasibility study needs to be recovered and the remainder can go to charity.

6.5 ENVIRONMENT

Paused until after Christmas

7. CHAMBER EVENTS

7.1 Christmas Drinks - 10th December, The Green £5 per ticket 6-8pm

7.2 Business Conference - **KB**

Chamber suggests holding this in the first quarter 2020 - possibly February half term?

8. MEMBER BENEFITS

8.1 Discussions involved making a booklet of vouchers, designing an app but concluded on laminating 'business cards' x 260. **PC** to speak to **KB** about creating these cards. Members who wish to provide discounts/offers at their businesses will state their promotion and list it on the Chamber website.

9. DEFIBRILLATORS

9.1 SS meeting with Tony Meechan on Tue 5th November to discuss the list.

9.2 Can the Sherborne Chamber possibly donate a defibrillator for outside Waitrose?

N.B. **SS** also to find out about the wayfinding signage.

10. INDIES

See earlier notes re Sherborne Community Market

11. AOB

11.1 Chamber website

Photos are back for the website. Please can **ALL CHAMBER MEMBERS** write a short blurb about themselves and email to **LO**. **PC** to speak to photographer for updated photo.

11.2 Summer Festival

TM suggests July 4th 2020. Chamber in agreement. Would the chamber like to sponsor the stage? **TM** to send a proposal to the chamber with various prices and options.

11.3

SS is having a meeting with the friends of Yateman Hospital Tues 5th November

11.4

JW reminds the chamber that the Pear Tree are hosting a tasting event on Sunday 24th November.

In addition to this - please remember that it is Small Business Saturday on December 7th 2019 so let's encourage members to have offers that day and welcome people to Sherborne.

And note for next year - "Fiver Fest". Can we find a suitable date for Sherborne?

DATE OF NEXT MEETING - MONDAY 6TH DECEMBER 2020